

U C	UPCHURCH CONSTRUCTION, LLC.	
	CONTRACTORS	
	334-279-8765	334-272-5731 Fax
P. O. Box 231059 Montgomery, AL 36123		

June 25, 2025

Mr. Randy Chancey
Aqua Design Systems, Inc.
207-A Jeff Davis Place
Fayetteville, GA 30214

**Re: A NEW OUTDOOR RECREATIONAL SWIMMING POOL FOR HUNTINGDON COLLEGE,
MONTGOMERY, AL**

Dear Mr. Randy Chancey:

Enclosed is your executed copy of our Subcontract Agreement No. **HCPOOL-3** on the above referenced project.

Also, enclosed is a supply of "Subcontractor's Application for Payment" forms which must be used when filing your monthly payment request's.

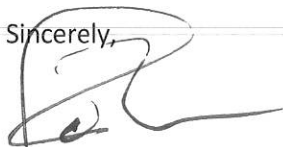
Please use the following procedure for making an Application for Payment:

1. File One (1) copy of payment request on proper form making certain your request is in our office no later than the 25th day of each month.
Payment requests received after the 25th will not be processed until the following month. No exceptions.
2. Use approved subcontract breakdown (**Form G703**) as attached to your Subcontract) as basis for request.
3. If billing for stored materials, all supporting invoices must be attached.
4. Sign and notarize both copies.

Should you have any questions regarding payment, please contact Andrea Best at (334)279-8765.

We certainly look forward to our association with you on this project and trust it will be most profitable for all concerned.

Sincerely,



John L. Merjianian
Owner - Managing Member
JM/cs